

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 7, 2021
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Tory Long, Director of Fiscal Services, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Ryan presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

Member Burns asked for a point of privilege to announce that President Ryan had been honored by the San Diego County Board of Supervisors for the 30+ years of service at Rady Children's Hospital and her advocacy for children. Member Burns shared the Board of Supervisors had proclaimed December 7th at Barbara Ryan Day throughout San Diego County. The Board commended President Ryan for her years of service and congratulated her on her upcoming retirement.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. She explained that because the topic was not an agenda item, the Board was unable to discuss and/or respond to the public communication. There were four (4) requests to speak.

Tracie Thill read statements from students, parents, and staff stressing their concern on the COVID mandates.

Erin Neder expressed her concerns and opposition to the COVID vaccine mandate for students; and asked that the Board advocate for the students.

Wendy Bender expressed her concerns and opposition to the COVID vaccine mandate for students; and asked the Board advocate for the students.

Britney Shell expressed concerns with the vaccine and mask mandates; and asked the Board advocate for the students.

President Ryan expressed her gratitude to those in attendance for sharing their thoughts and concerns.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval/Ratification of General Services Agreements
- 2.4. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Acceptance of Annual and Five-Year Developer Fee Report
- 2.7. Approval/Ratification of Contract with Ninyo & Moore to Evaluate Soils for PRIDE Academy Asphalt Replacement Project
- 2.8. Approval/Ratification of Contract with Ninyo & Moore to Evaluate Soils Conditions for Carlton Oaks Asphalt Replacement Project
- 3.1. Approval of Educator Effectiveness Funds (EEF)
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy
- 3.3. Adoption of Resolution #2022-09 Designating Personnel and Approval of 2022-2023 Child Development Services Contract and Continued Funding Application
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution 2022-10 to Reduce and/or Eliminate Classified Non-Management Positions

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

2021-22

Snapshot All Funds

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	3,921	941,556		2,883,441	723,288	2,160,153
6	Interfund Transfers In	0	0		227,220	227,220	0
7	Other Sources	-12,539	-21,792		-5,128		-5,128
8	Total Income	-8,618	919,764	0	3,105,533	950,508	2,155,025
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		0		2,220,336	680,292	1,540,044
12	Employee Benefits		0		889,256	305,353	583,905
13	Books and Supplies	0	0		112,458	26,508	85,950
14	Services, Other Operating Expenses	0	16,613		232,228	74,282	157,946
15	Capital Outlay	3,921	1,809,410				
16	Other Outgo		876,223				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out	0	0		0		0
19	Other Uses				1		1
20	Contributions to Restricted Programs						
21	Total Outgo	3,921	2,702,246	0	3,454,281	1,086,436	2,367,846
22	Change in Fund Balance	-12,539	-1,782,481	0	-348,748	-135,927	-212,821
23	Projected Beginning Fund Balance	12,539	6,112,296	0	974,243	135,927	838,315
24	Projected Ending Fund Balance	0	4,329,815	0	625,495	0	625,494
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	3,688,542	0	0	0	0
28	Assigned Fund Balance		641,274		625,494		625,494
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0
			Dev Fees: 185,441				
			Fmr RDA: 641,274				
			Land: 3,503,100				

General Fund Multi-Year Projection Summary

2021-22 1st Interim

Item	2020-21		2021-22		2022-23		2023-24	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	18,246,456	-364,749	\$21,024,471	\$2,548,151	\$21,408,505	\$331,336	\$16,862,539	\$329,768
Fund Balance Adjustments	0		0					
Total Income	\$62,404,775	\$19,528,238	\$63,374,625	\$21,715,477	\$59,520,845	\$16,813,773	\$61,327,929	\$14,056,259
Total Outgo	\$59,626,760	\$16,615,338	\$62,990,591	\$23,932,292	\$64,066,812	\$16,815,342	\$67,013,706	\$14,056,491
Change in Fund Balance	\$2,778,015	\$2,912,900	\$384,034	(\$2,216,815)	(\$4,545,967)	(\$1,568)	(\$5,685,777)	(\$232)
Ending Fund Balance	\$21,024,471	\$2,548,151	\$21,408,505	\$331,336	\$16,862,539	\$329,768	\$11,176,762	\$329,535
Total Reserves	\$19,568,788		\$20,415,820		\$15,857,463		\$10,159,186	
Budget Reserve as % of Expenditures	25.67%		23.49%		19.61%		12.53%	
Other Internal Cash Available (FN 14, 17, 25, 40)		\$10,895,509		\$12,651,137		\$6,325,569		
GF Cash Reserve (lowest month, or year end for closing)	22.48%	\$17,135,467	16.78%	\$14,585,446	13.01%	\$10,525,612	TBD	
			Amount	Value	Amount	Value	Amount	Value
COLA:			5.07%		2.48%		3.11%	
Assumed LCFF Rev Change (w/ ADA changes):			4.59%	\$2,708,187	-5.79%	(\$3,577,842)	3.01%	\$1,752,458
Assumed LCFF [Base Only] Rev Change (w/ ADA changes):			4.72%	\$2,722,265	-5.21%	(\$3,218,376)	2.85%	\$1,655,522
*Included Annual Operating Cost Increase Impact to LCFF Base:			4.54%	\$2,619,231	4.43%	\$2,737,151	3.09%	\$1,795,117
Estimated Structural Surplus/(Deficit)			\$1,363,915		(\$5,307,162)		(\$5,515,877)	
			GAP Funding: 100.00%	A:DOF	100.00%		100.00%	
			1% Reserve Equivalent: 869,128		808,642		810,789	
			1% LCFF Increase: 590,448		617,530		581,752	
			1% Salary Increase Equivalent: 558,107		568,664		579,421	
* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund								
BUDGET CONDITION: Green Yellow								

*2021-22 Adopted State Budget

*ADA Hold Harmless 2021-22

12/3/2021 2:18 PM

*Substantial decline in Funded ADA for 2022-23 based on 2021-22 estimated ADA

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

2.2. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through October 31, 2021; and shared the District ended the month with a cash balance in the General Fund of approximately \$18 million; sufficient funds to pay all of the District's financial obligations with internal cash. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

2.3. Electric Vehicle (EV) Master Plan

Karl Christensen, Assistant Superintendent of Business Services, shared both the Federal and California State Governments continue to develop aggressive goals for substantially increasing the use of electric vehicles as a means to reduce greenhouse gases. On September 23, 2020, Governor Newsom issued Executive Order N-79-20 requiring sales of all new passenger vehicles to be zero-emission by 2035 and additional measures to eliminate harmful emissions from the transportation sector. He noted that given the State's direction, numerous opportunities are developing for school districts to transition to using electric busses. Mr. Christensen explained that in order to position the District to take advantage of these opportunities, Administration was recommending developing and implementing a dynamic Electric Vehicle (EV) Master Plan to guide the District over the long-term. He shared the District's proposed EV master plan elements as follows, and noted the proposed plan was in continuous development and subject to change.

- Number and type of electric vehicles expected to be procured and used over the next ten (10) years
- Locations for charging and overnight storage of electric vehicles
- Expected mileage between charging events for each electric vehicle
- Charging options, times, and rotation schedules
- Infrastructure needed to store, charge, and maintain electric vehicles
- Warranty, maintenance, repair, and battery replacement requirements for electric vehicles and charging pedestals

Mr. Christensen explained that as part of the overall EV Master Plan, District staff has been researching various options for electric school busses. That research resulted in the identification of the following opportunities to begin efforts for procuring electric school busses and necessary charging infrastructure:

1. Procure up to four (4) electric school busses through the following mechanisms:
 - a. Apply for Volkswagen Mitigation Trust Grant
 - b. Apply for Carl Moyer Grant
2. Apply to San Diego Gas & Electric (SDG&E) for installation of necessary electrical infrastructure (new, on-site transformer and underground wiring) to support charging pedestals to charge up to seven (7) electric vehicles at one-time.
3. Procure charging pedestals through the following mechanisms:
 - a. Apply for EnergIIZE Commercial Vehicles Medium- and Heavy-Duty Block Grant Program
 - b. Obtain Rebate of up to 50% from SDG&E for qualifying EV Stations through the Power Your Drive for Fleets program

c. Procure Charging Stations from an SDG&E and Grant Approved/Authorized Vendor

Mr. Christensen recommended that the Board approve the conceptual plan for transitioning to use of electric school busses, under certain conditions, and authorize applying for various grant/rebates and taking other necessary actions to implement the plan, subject to additional Board approval for actions that would commit the District financially. Upon discussion, the Board asked to receive periodic updates on the status of the proposed plan. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Fox</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

Human Resources/Pupil Services

3.1. Approval of Memorandum of Understanding (MOU) Between Santee School District and Santee Teachers Association (STA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the District and the Santee School Teachers Association (STA) negotiated a Memorandum of Understanding regarding the ongoing COVID-19 pandemic and the impacts and effects to certificated non-management employees (i.e., Adherence to Health Guidelines and Orders; Testing for Unvaccinated/Unverified Bargaining Unit Members; Safe at School Plan; Association Rights, and Duration of the MOU). He noted STA leadership approved the MOU on December 2, 2021. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Fox</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Ryan noted item F.1.1. were second readings of revised Board Policies (BP) Local Control Accountability Plan (BP 0460) and Accountability (BP 0500). She noted F.1.2., were first readings of Board Policy and Administrative Regulation 5145.3, Nondiscrimination/Harassment and encouraged the Board to review and discuss any questions with Administration. Member Burns moved approval of F.1.1.

1.1. Second Reading: Revised Board Policies (BP)

- BP 0460 – Local Control Accountability Plan
- BP 0500 – Accountability

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

1.2. First Reading of Revised Board Policy (BP) and Administrative Regulation (AR)

- BP/AR 5145.3 – Nondiscrimination/Harassment

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, expressed her gratitude for the earlier meeting time and shared she would communicate the new meeting time to association members. Mrs. Hirahara also expressed her gratitude for the approval of the Memorandum of Understanding.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided a COVID-19 District update. She shared the District continues to test students who are considered close contacts; and noted COVID cases had decreased before the Thanksgiving break but increased, as expected, after the break.

Superintendent Baranski shared attending the CSBA conference and commended President Ryan for her presentation on how school Boards supported students and communities after COVID; and how the District was able to keep students in school.

Superintendent Baranski noted the 2022 meeting calendar was being brought forth for adoption at the December 21 Organizational meeting. She explained Education Code sections 35143 and 72000(c)(2) state that in 2022, the organizational meeting must be held on a date between December 9 through December 24, inclusive. She explained this would mean the meeting would be Tuesday, December 20, which is during winter break, and proposed holding the organizational meeting on Tuesday, December 13 instead. Upon discussion, it was agreed that the 2022 meeting calendar would include the December 13 meeting date, instead of December 20.

Member Levens-Craig shared being grateful for the opportunity to attend the CSBA conference; and noted it was very informative and the speakers were very inspirational.

Member El-Hajj shared enjoying the conference but noted session options were limited.

Member Fox shared enjoying the conference and the opportunity for the Board to get together, other than for Board meetings.

Member Burns agreed the session options were limited. He shared listening to other districts and their struggles and how some still do not have students back for in-person learning. Member Burns noted being proud and humble to be part of the Santee School District Board and accomplishing what they were elected to do, keep students in school. He recalled being Board president at the time the schools closed and the challenges that were faced, with the associations and community, due to the fear of the unknown. Member Burns noted Santee School District was the only district in San Diego County that offered an avenue for parents that were unable to secure care for their children after the unexpected closure. He expressed his gratitude to his colleagues, and staff, for everyone's hard work. Member Burns noted seeing Michelle Reiner, from Balfour Beatty, at the CSBA conference and she had asked for an updated letter of commendation for the latest projects.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent


The Board entered closed session at 7:58 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:32 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of December 7, 2021, was adjourned at 9:32 p.m.



Dianne El-Hajj, Clerk



Dr. Kristin Baranski, Secretary